

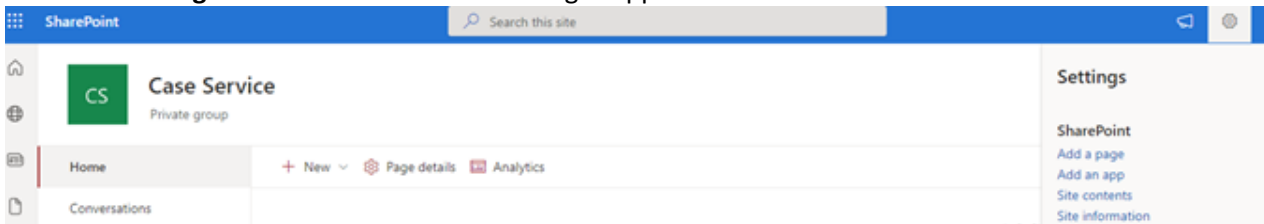
Config the Klynke SharePoint Environment

When the automatic setup of Klynke is completed, a new SharePoint site named “Case Service” is created. The final step of the configuration is to set the regional setting of this new site, to do so please follow these steps:

1. Login to Office.com
2. Select SharePoint from the upper-left menu.
3. Search for **Case Service**



4. From the **Settings** menu of **SharePoint** in the right upper corner select **Site information**.



5. From the **Site Information** select **View all site settings**:

Site Information ×

ⓘ Your site logo is now under Change the look.

Site name *

Site description

Hub site association

Privacy settings

[View all site settings](#)

- On the **Site Settings** page under the **Site Administration** select **Regional settings** and make sure that Time Zone and Locale are correct for your country.

